

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of October 7, 2009

Time	Topic	Discussion	Action
3:04	Call to Order		
	<b>Approval of Minutes for 9/30/09</b>		<b>Motion</b> for approval of the Minutes of 9/16/09. by R Metu <b>2nd</b> by K Kammer <b>Voice vote</b> - unanimous
	<b>President's Report</b>	Topics (see attachment) - <b>BOT Meeting</b> - Board seemed interested in the resolutions that were passed, <b>Chancellor's Evaluation, Fall Plenary Session, Ask an Administrator Forum</b> . J Stankas also reported that Mary Beth Barrios was appointed by the State Academic to the Counseling and Library Faculty Issues Committee and was recognized for that achievement by the State Academic Senate.	
3:09	<b>Old Business</b>	<b>Re-adoption of the Rules For Debate</b> - J Stankas reviewed these briefly (see attached). A Moore enquired about the timing of debate including time spent at the Parliamentary station.	<b>Motion</b> for approval of the re-adoption of the Rules of Debate by A Aguilar-Kitibutr <b>2nd</b> by W Chatfield <b>Voice vote</b> - Ayes carry with one abstention.

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		<p><b>Reorganization of Student Services - Resolution FA09-04</b> J Stanskas read the resolved statements.</p> <p>C Lakatos (Parliamentary) sought clarification on the first resolved statement. J Stanskas provided the interpretation referring to the Transfer and Career Services Center and the distinction between general counseling areas as specified in the the Std of Practice for Counselors.</p> <p>M Beth Barrios (Pro) provided a history of events that lead up to the writing of the resolution (i.e. the separation of the Career Center from the Transfer Center), and that the services of the Career Center necessitates that these services to be assessed and interpreted by qualified counselors. The separation of Career from Transfer removes the counseling component. She also emphasized the lack of Career Services currently.</p> <p>D Bell (Con) then referred to the separation of the Career Center as resulting from a Career Academy Grant in which monies were to be provided to support career counseling. After it was discovered that the Grant would not support the hiring of counselors, a different proposal was made to place the Career Center into the general counseling area which would be supportive of Stds of Practice. This proposal was forwarded twice and was denied on both occasions.</p> <p>A Aguilar-Kitibutr (Pro) noted the Std of Practice being the foundation of the practice of SBVC counselors. It was also noted that the extrication of Career counseling without the concomitant provision of a career counselor would not be consistent with the Std of Practice. Additionally the use of Career counseling assessment tools without a qualified career counselor is in violation of the Stds of Practice. Finally in light of the current hiring environment the proper operation of a Career counseling would necessitate the identification of a counseling faculty to perform those activities.</p>	<p><b>Voice vote</b> on Resolution FA09-04. Ayes were unanimous.</p>

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		<p><b>Collegial Consultation, Std of Practice and Ethical Codes of the Counseling Profession - Resolution FA09-05</b> J Stankas read the resolved statements.</p> <p>D Bell (Parliamentary) enquired about entering a handout into the record concerning the resolution. J Stankas stated that the documents should have been entered into the agenda for this meeting 72 hours prior to it and offered to place it on the agenda for the next meeting. O Salvaggio sought to clarify the use of the document as in support of the position.</p> <p>D Bell (Con) addressed the existence of collegial consultation process in the Student Services areas as evidenced by the Student Services Council (and the composition of said council) and the reporting requirements of the Council. Additionally the existence of a monthly Student Services Friday meeting to facilitate communication between faculty, staff, and students was an additional activity that promoted collegial consultation.</p> <p>M Beth Barrios (Pro) provided the history of events (e.g. One-Stop Shop and the Career Center changes) that lead up to the resolution, and that the operation of these areas was in clear violation of the Stds of Practice. With no process in place to resolve the actions of the VPSS, the resolution is serving as a vehicle to ensure the future participation of the counseling faculty in collegial manners. It was recognized that the formation and operation of the Student Services Council and Student Services Friday is progressive, however it was enacted after Resolution FA09-05 was presented.</p>	<p><b>Voice vote</b> on Resolution FA09-05. Ayes were unanimous.</p>
3:27	<b>Committee Reports</b>	<p><b>Personnel Policy</b> - in the absence of L Hector, J Stankas reviewed and presented the history of the current tenure philosophy statement for tenure-track faculty (see attached) as concerning the current peer evaluations. The purposes of the evaluation and documentation process.</p>	

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		<p><b>Elections</b> - V Anemelu reported that a problem was identified (lack of write-in candidate option) with the current web based balloting system for Academic President. This problems will be rectified over the coming weekend and the balloting will then proceed.</p>	
		<p><b>Basic Skills</b> - J Mendoza up-dated and highlighted the '09 - '10 activities as evidenced in the Basic Skills Action Plan (see attached) which has been forwarded to the College President and the Academic Senate President. A Aguilar-Kitibutr enquired about the availability of monies for the expenditure plan (on p 5). K Ragan stated that it was anticipated that the dispersal of funds should occur in Oct.</p>	

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		<p><b>Curriculum</b> - A Chatterjee presented a report of Curriculum Committee activities (see attached) that included; SLOs and CORs, Dept Advisories on Transfer Courses, Out of compliance Content Review courses, Course Numbering System, weeding the College Catalog.</p> <p><i>SLOs &amp; CORs</i> - An extended discussion occurred in regards to the SLO/COR issue. O Salvaggio clarified the necessity of new courses to possess an SLO attachment and therefore by implication that SLOs are part of the Curriculum process. J Stankas clarified the Academic Senate's position being that SLOs are not encompassed within the COR. O Salvaggio contended that the attachment of the SLO to the COR is tantamount to having the SLOs be part of the COR. R Pires added that SLOs are required to be accessible by the public and therefore continue to be kept on the VPIs web site. A Chatterjee emphasized that by having the SLOs attached allows for an addition location where SLOs can be access and stored by faculty. A Chatterjee stated that the Curriculum Committee is currently investigating the processes in place at other community colleges. The current areas for storing course SLOs are now in CurricuNet, VPI web site, and Elumens. D Lee emphasized the necessity of accessibility to faculty (for updating) and currency of the SLOs. J Stankas stated that the Curriculum Committee needs some direction from the Senate in the future procedure in regards to SLOs as part (or separate) from the Curriculum process. Discussion occurred regarding the accessibility of SLOs. K Ragan summarized; 1) the use of the VPI website as the central repository for current SLOs, 2) the efforts of Curriculum Committee in determining practices of SLO storage/access at other community colleges, 3) current practices were an effort to encourage faculty to formulate SLOs for courses.</p> <p><i>Dept Advisories on Transfer Courses</i> - A Moore highlighted the situation that might be created if the dept advisories were not written with regards to the transfer university.</p>	

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		<p><b>Curriculum cont.</b></p> <p><i>Course Numbering System</i> - general discussion and clarification of the current numbering system was given.</p> <p>Some other discussion involving the movement at the State level or reviewing pre-requisite of classes for all college level courses and the challenge in allocating funds and resources appropriately to provide for access to basic skills classes. Further discussion was about funding possibly being determined by number of students successfully completing the courses and the implications of such a process.</p>	
	<b>Additional Reports</b>		
		<p><b>College President</b> - encouragement to participate in Ask an Administrator function.</p>	

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		<p><b>District Assembly</b> - L Cross reviewed that there were a few spots in the Assembly that needed to be filled. Sexual Harassment Policy draft from District HR was being reviewed currently. A draft Free Speech Policy was also considered. New items for District Assembly were also solicited and sent either to L Cross or J Stankas.</p> <p>District Budget report was made by O Salvaggio. V Chancellor Fiscal Services (VCFS) provided info about the lower revenues from sales, income, and property taxes, and impact on current budget and new budget (Jan). These data pointed to a Jan revise in current budgets.</p> <p>New info in regards to last year's SERP was it was only funded for a single year and that an additional four years of funding needed to be found in the District's budget to fully fund that process.</p> <p>A current detailed review of the budget by VCFS is occurring to look for areas of possible savings. VCFS also distributed info on the cuts from Categorical areas and use of General funds, however he cautioned that future restoration of Categorical funding will not necessarily be reflective of the areas currently cut.</p> <p>District Budget committee will be forwarding changes in membership and charge in order to participate effectively in collegial consultation on budget issues. The VCFS has shown a desire to involve all constituent groups in budget discussions.</p> <p>W Chatfield and O Salvaggio also reported that the lists developed for areas of possible savings to the District continue to be examined and that future budget reports will include information in regards to savings realized by specific items from these lists.</p> <p>Pres Daniels also added that the current dollars pertaining to categorical funding were even lower than previous estimates and that Federal backfill monies are also looking to be less than previously anticipated.</p>	

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		<p><b>District Assembly cont.</b></p> <p>Pres Daniel's reminded the Senate that the College has committed to supporting of the categorical funded positions through this year through the use of reserves.</p> <p>O Salvaggio also noted that the VCFS will be encouraging personnel to look beyond this year through a series of upcoming discussions.</p>	
4: 18	<b>Public Comments</b>	K Ragan gave numbers of pre-registration stats for Flex Day activities and encouraged participation again.	
4:20	<b>Adjourned</b>		